

**Minutes of the meeting of the HDCC Committee held on Tuesday June 18<sup>th</sup> 2024 at the Playing Field Pavilion at 7.30 pm**

**PRESENT:** Bob Lake (BL) Rob Prall (RP) Sarah Prall(SP) Fiona Shafer(FS) Pete Strevens(PS) John Thompson(JTh) Janet Tourell(JT) Glenys Lake (Minutes)

**1.APOLOGIES:** Pete Strevens (PS) Mandy Chapman (MC)

**NOTE:** Prior to the meeting, BL and RP had met with Michael Lunn, Parish Council Chair, to inspect the drainage work carried out on behalf of the Parish Council.

**2.MINUTES OF LAST MEETING HELD ON MAY 22nd 2024**

These were read and signed as correct, proposed by SP and seconded by RP.

**3.MATTERS ARISING:**

There were none.

**4.TREASURER'S REPORT:**

Copy attached. JTh guided attendees through the report which showed the current balance at £17,319.67, with cash in hand at £388.00, giving a total of £17,707.67.

**ACTION:** BL to pursue AIRS. They have decided to split the annual fee between the existing village hall and HDCC so £144 will be refunded.

JTh to return £50 to friends of St. Marks.

**5.FEEDBACK ON EXTANT and PLANNING CONDITIONS**

RP reported that Coxdown were scheduled to start digging on Thursday June 20<sup>th</sup> and that RP was awaiting an update from Mike Barber as to when the inspection would happen, at which point a final report would be submitted and final approval achieved.

RP, BL and PS would be on call to be contacted by Coxdown. BL had informed Mike Barber that Coxdown would be met and greeted.

BL stated that once Extant had been achieved, Coxdown would need to be paid £5,000 plus VAT and Mike Barber would also need payment.

FS reported that the Playing Field Committee had been kept apprised of all proceedings.

Mike Barber had contacted RP/BL to inform them that he had received a telephone call from the Chair of the Parish Council asking for verbal answers to four questions/requests. Later in the day, he received an email from the Clerk to the PC asking him to deal with the following by the afternoon of June 19<sup>th</sup>:

a.Written confirmation that extant permissions will be met by the planned works.

b.Building Control application number and confirmed signing off of works by Inspector

c. Water Course consent approval to discharge into ESCC asset

d. Seeking permission from the Parish council to access and connect into the PC Inspection Chamber asset

e. Is Mike Barber able to confirm the warranty of the works?

RP and BL confirmed that as the 'client', HDCC was happy for Mike Barber to address these issues.

ACTION: RP to compile availability rota.

#### **6. LOCAL FUNDRAISING:**

GL reported that the local fundraising team had met and decided not to hold the events planned for August and September, as there were the Pop up Suppers and the Village Fayre happening in those months. The next local fundraising events would be a Sunday Lunch in the Village Hall on October 13<sup>th</sup> and the Christmas Market on November 23<sup>rd</sup>.

JT reported that the HDCC Lottery draw would take place at the Spanish Pop Up on Friday August 9<sup>th</sup>. Take up on lottery numbers had decreased, with those not living in the village tending not to renew their numbers. FS asked whether the school should be contacted to investigate potential lottery take-up and SP suggested Twitter and Instagram. RP suggested Rosie Strevens could be asked to post on Twitter.

#### **MAJOR FUNDRAISING:**

The issue of Legacy Funding was raised. FS suggested a brainstorming session where ideas could be discussed. SP suggested that Elizabeth Thompson and Nicola Presler Jones could be invited to advise on benefactors and legacies. BL would seek advice from Nigel Russell on the matter and report back. FS suggested that Penny (?) Mark Davies's next door neighbour could be asked to join the group and BL suggested Brian Mills. RP suggested that there should be a word of mouth rep in each street in the Parish to further villagers' interest and involvement in the project.

ACTIONS: BL and SP to draft a 'gravitas' letter to experienced, serious fundraisers to ask for their advice and involvement and their willingness to join the proposed group.

In August, SP and FS to produce a generic HDCC flyer to be used for all fundraising events. This needs to provide information on trustees and volunteers and who does what.

#### **7. LEASE AND FUTURE GOVERNANCE:**

MC is going to contact the Charity Commission and SP will contact AIRS and put together the case for the structure of a new management arrangement once the HDCC Committee and the Playing Field Committee combine. FS reported that Richard Buckland (solicitor) was ready to proceed.

For fundraising purposes, the name of the new management committee needs to be established.

JTh stated that the finances of each party should be kept separate for the time being and this was agreed.

**8.AOB:**

It was agreed by all that once Extant Planning had been achieved, there needed to be a re-set with the Parish Council, with clear boundaries established and Terms of Reference of the Advisory Committee to be reviewed.

BL thanked FS, SP and RP for their work.

**9.DATE OF NEXT MEETING:**

Thursday August 1<sup>st</sup> at the Pavilion at 7.30 pm